

Job Description for Loan Syndication

Nomura Overview:

Nomura is an Asia-headquartered financial services group with an integrated global network spanning over 30 countries. By connecting markets East & West, Nomura services the needs of individuals, institutions, corporates and governments through its four business divisions: Retail, Asset Management, Wholesale (Global Markets and Investment Banking), and Merchant Banking. Founded in 1925, the firm is built on a tradition of disciplined entrepreneurship, serving clients with creative solutions and considered thought leadership. For further information about Nomura, visit www.nomura.com

Nomura Services India, (Powai) supports Nomura's businesses around the world. Powai's world class capabilities in trading support, research, information technology, financial control, operations, risk management and legal support have played a key role in facilitating Nomura's global operations and are an integral part of Nomura's global expansion plans. The Powai operation is a critical part of the platform to support the growth of Nomura's global business.

Divisional Overview:

The Corporate finance team performs global and seamless Finance operations including trading and product control, Group financial reporting and disclosure, management information and reporting for decision support, planning and development of financial strategy including funding policies and financial analysis, funding and cash management, tax planning and reporting, investor relations management, and much more.

Business Unit Overview:

Loans Syndication process analyst provides comprehensive support and value-added services to the syndication business. The group primarily performs life cycle management functions of trade closing, Lender of record interest, Fee payment, the nature of this support requires strong multi-faceted individuals, who possess the ability to learn in a fast-paced and stressful environment. It is critical that the individual has the aptitude necessary to understand the economics and behaviour of the Loan Syndication business.

Guidelines:

- Relevant experience of 5yrs
- Minimum career break of 2yrs
- No of Positions : 1

Role & Responsibilities:

- Operational aspects of Syndication Loans
- Knowledge of Fixed Income.
- The individual will be required to establish close working relationships with the Trading Support, Sales Support, Clearance, Technology, Credit, Reference data management.
- Produce various daily, weekly and month-end reports for management and trading desk
- Understanding of Loan IQ support system , along with other applications to accomplish daily functions
- The analyst is responsible for verifying loan positions and loan processing, including drawdowns, renewals, interest and fee claims and secondary loan closing settlement.
- The end state process requires the analyst to work extensively on LoanIQ system to perform all the above functions. Apart from these, the analyst should also be capable of working on reconciliations and various other reports as deemed necessary

Skill set required:

- LIQ experience (minimum of 1-2 years)
- Working knowledge of US Syndication Loans
- Proficiency in Microsoft Office applications (particularly Excel)
- Highly organized
- Adept in time management
- Ability to prioritize well
- Excellent communication skills
- Detail oriented
- Self-starter
- Strong follow through skills
- Ability to handle multiple transactions simultaneously
- Must respond well to short notice and deadlines
- Strong team player
- Bachelor's degree
- Finance or Business preferred